

Keota City Council Meeting Minutes
Monday, September 15, 2025 – 7:00 PM

Call to Order

Meeting called to order at **7:02 PM** by Mayor Cansler.

Attendance

- **Mayor:** Cansler
 - **Council Members:** Conrad, McDonald, Greiner, Bender, Tinnes
 - **Clerk:** Hunter Bruns
 - **Public Works:** Micah Harmsen
 - **Guests:** Casey Jarmes (New Review), Tonia Greiner (Librarian), Waterhouse Employee,
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Consent Agenda

- Approval of Agenda
- Approval of September 2, 2025 Meeting Minutes
- Approval of Bills

Motions:

- Motion by Conrad to amend agenda to set a date for Christmas in Keota. Second by Greiner. Motion carried.
- Motion by Greiner to approve consent agenda as amended. Second by Conrad. Motion carried.

1110 CHECKING			
Unposted	ALL AMERICAN PEST CONTROL	9/15/2025	\$35.00
Unposted	ARNOLD MOTOR SUPPLY	9/15/2025	\$59.60
Unposted	B & L CONCRETE INC.	9/15/2025	\$4,410.00
Unposted	H & M FARM & HOME SUPPLY	9/15/2025	\$272.81
Unposted	JACK BAKER	9/15/2025	\$100.00
Unposted	Malley Hardware & Variety	9/15/2025	\$21.46
Unposted	MID-AMERICA PUBLISHING COR	9/15/2025	\$155.00
Unposted	OLLINGER ELECTRIC	9/15/2025	\$6,721.70
Unposted	SIGOURNEY LUMBER	9/15/2025	\$266.67
Unposted	SINCLAIR NAPA	9/15/2025	\$50.28
Unposted	STATE HYGIENIC LAB	9/15/2025	\$15.50
Unposted	US FIRST	9/15/2025	\$76.85
Unposted	VISION AG	9/15/2025	\$404.40
Total Checks			\$12,809.27

Payroll 9/15/2025

ALTENHOFEN, CHERYL	33.31
Bruns, Hunter S	1,604.77
Clarke, Kristen	1,023.93
GREINER, ASHLEY	123.23
Greiner, Bridget M.	196.86
GREINER, TONIA	1,233.98
HARMSSEN, MICAH	1,863.22
Phillips, Myra	144.07
SLAUBAUGH, KEVIN L.	1,870.01
Total	8,093.38

Public Forum

No public comments.

Department Reports

Public Works – Micah Harmsen

- Dump remains busy; Kevin has been pushing up debris.
- Poles and signage at RV Park nearly complete, tree planting scheduled for Friday, September 26.
- Bush hog mowing continues for fall cleanup.

- Gathering bids for snow blade for Kevin's truck.
- Kevin, Micah, and Hunter setting up fall display on 9/16 for the Rural Road Trip.
- Ryan Sieren raised concerns about tree height along streets. Reminder: City Code requires **15 ft clearance over streets** and **8 ft over sidewalks**.
 - Council directed Micah and Kevin to measure trees and provide list to Hunter and Kristen, who will send letters to residents with trimming requirements. Letters will include resources for local tree-trimming services.

Water/ION – Josh

- Ordered a new phosphate injection pump; old unit pulling too many amps.
- Flow is normalizing. Replacement pump ordered, invoice to be submitted to City.

Library – Tonia Greiner

- Coffee group going well.
- Quilting begins Tuesday, 9/16.
- Trail Book Walk updated by Kristen.
- Next Library Board meeting: **9/22 at 6:00 PM**.

Resolutions & Ordinances

Resolution 2025-58: Building Permit – Kevin Terney

- Conrad noted he was not made aware of permit and will meet with Terney for further details this week.
- Motion by Greiner to approve building permit pending Conrad's review and approval. Second by Bender. Motion carried.

Resolution 2025-59: Library Employee Pay Raise – Myra Phillips

- Motion by Conrad to approve. Second by McDonald. Motion carried.
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New Business

a. Keota Halloween

- Set for **Thursday, October 30, 2025**.
- Motion by Greiner to approve. Second by McDonald. Motion carried.

b. Window Cleaning Quote – Reflect Window Cleaning LLC

- Motion by Conrad to table until paper copy of quote is received. Second by Bender. Motion carried.

c. MuniLaw 101 Workshop – October 23, 2025 (Ankeny)

- Motion by Greiner to approve Hunter and Kristen to attend. Second by Bender. Motion carried.

d. Open Bids – 108 W Keokuk Ave Property

- Bids received:
 1. Kevin Hochstedler – \$49,000 house / \$58,500 with garage
 2. Buddy Chittick – \$25,000 house / \$32,500 with garage
 3. Jamie Waterhouse – \$8,200 house / \$9,900 with garage
- Motion by Conrad to accept Waterhouse bid. Second by Bender. Motion carried.
- Council directed to advertise garage for sale with hard deadline for removal. Public hearing to be set for bid.

e. Christmas in Keota

- Set for **Saturday, December 6, 2025**.

Mayor's Comments

- Budget workshops coming up; recommends Hunter and Kristen attend and coordinate with other cities as needed.
- Continuing to work on hiring a police officer.
- Audit efforts ongoing.

- Council Comments:
 - Conrad requested Mayor consider reinstating “Council Comments” period, allowing each Council Member two minutes.
 - McDonald suggested holding a work session on ordinances before the next Council meeting.
 - Work Session scheduled for **October 6, 2025 at 6:00 PM**, prior to regular Council meeting.
 - Public Hearing scheduled for **October 6, 2025 at 7:00 PM**.
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Adjournment

- Motion by Conrad to adjourn at **7:42 PM**. Second by Bender. Motion carried.